



Executive Meeting One (1)

Minutes
Wednesday 13 July 2011

Present

E Lekunze	Vice President Representation
A O'Shaughnessy (Chair)	Vice President Democracy & Finance
O Oshunkoya	Vice President Communications & Engagement

In Attendance

P Pilkington	Membership Services Manager
J Wood (Minute Taker)	Democratic Support Co-ordinator

Apologies

D Barley	General Manager
A Burr	Vice President Student Activities
A Chaturvedi	Student Council Chair
T Fisher	E&C Faculty Chair
P Onyekachi	A&D Faculty Chair
R Pardner	HLS Faculty Chair

Absent without Apologies

M Njounkwe	BES Faculty Chair
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11/12-02	<p>Minutes of the Previous Meeting and Matters Arising</p> <p><u>Minutes</u> The meeting did not meet quorum.</p> <p>The minutes were agreed as an accurate account of the previous meeting, ratification will be sought at the next quorate meeting.</p> <p><u>Matters Arising</u> 10/11-142: Street Collections. DMB to add sections to include the consent from university/council. AB to carry forward.</p> <p>10/11-157: AO and DB to put together the Empowerment bid to take to Ian Dunn before presenting it to the Vice Chancellor before 9.06.11. The bid was taken to the VC in discussions on the block grant. Funding was received for the majority, exception was the new staff member.</p> <p>10/11-158: DMB will work with OO to update the lapsed policy to bring to the next executive meeting. This item is on today's agenda.</p> <p>10/11-160: RJW will create Honorary Membership criteria to bring to the next executive meeting. AO to carry forward</p> <p>10/11-164: AO to prepare a paper to go to executive for the</p>
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	<p>proposed new committee. Item will be on the next Executive meeting. Any suggestions to take to AO.</p> <p>10/11-165: RJW will email Executive the suggestions for our KPI's. Received. AO to email new Executive members.</p>
Actions	<p>7/06/2011 minutes were agreed as an accurate account of the previous meeting, ratification will be sought at the next quorate meeting.</p> <p>10/11-142: Street Collections. DMB to add sections to include the consent from university/council. AO will speak to AB, AB to carry forward.</p> <p>10/11-160: RJW will create Honorary Membership criteria to bring to the next executive meeting. AO to carry forward</p> <p>11/12-02: New committee's to be an item for AO on next Executive agenda</p> <p>10/11-165: RJW will email Executive the suggestions for our KPI's. Received. AO to email new Executive members</p>
11/12-03	<p>Standing Item: Strategic Aims AO gave an update. Executive gave DB 8 strategic aims to look at, a more thorough report will be provided when DB returns.</p>
11/12-04	<p>Standing Item: Sports and Societies Ratifications AB was not present therefore item to be CARRIED FORWARD.</p>
Action	<p>Sports and Societies ratifications to be CARRIED FORWARD.</p>
11/12-05	<p>Standing Item: HUB Update PP notes a successful 'meet the neighbours' event has taken place with Student Services and CUSU. A staff committee was formed to report to the management board chaired by Tracy Cullis. There are 2 CUSU representatives and 4 Student services representatives. The representatives were selected at the event, CUSU representatives are Stuart McCulloch and Tim Beer.</p> <p>22nd July is moving day. There have been a few problems, although staff will be up and running in the offices on 25th July. Students may not get access till the 1st August as contractors will still be around.</p> <p>PP has put a contingency plan in place, particularly for SUAC. A message has been sent to Ian Dunn to delay University hearings till August. It has been suggested to use Priory Street until students can</p>

	<p>gain access. While operating in Priory Street SUAC will only take appointments and will not be running the drop in sessions.</p> <p>PP noted that road works are intended which will close Jordan Well and Cox Street for 6 weeks. Jackie Fazakarley will keep us updated.</p> <p>A discussion was held on monalifts, new signage has been agreed.</p> <p>AO asked if staff are aware where their offices are, PP confirms they are.</p> <p>PP suggests the Executive get idea's for the first few days to make staff feel comfortable.</p>
11/12-06	<p>Standing Item: Funding and Funding Group AO gave a brief update on fundraising.</p>
11/12-07	<p>Standing Item: Policy Lapsing There are no out of date policies.</p>
11/12-08	<p>Motion A: Liberation at CUSU OO details the motion, and reasons why the motion was updated.</p> <p>Main changes are to make it standard practice. Others include how to encourage students to be interested and create awareness.</p> <p>Unfortunately OO was unable to attend the training course detailed as the closing date of training had passed.</p> <p>OO to carry forward the motion Liberation at CUSU to next quorate executive.</p> <p>PP suggests a campaign schedule to be brought to the next executive to ensure executive are aware of campaigns, concern are that they are projects and clear ideas are needed and students need time to review. There is a need to have time to reflect if campaigns are successful or not. AB to bring campaigns schedule to executive.</p>
Action	<p>OO to carry forward the motion Liberation at CUSU to next quorate executive.</p> <p>AB to bring campaigns schedule to executive.</p>
11/12-09	<p>Community Reps EL details Paper A.</p>

	<p>Most students live outside of halls therefore need representation. EL proposes for 9 reps, in 3 different areas. The proposal needs to be altered as area's need to be more specific.</p> <p>Conditions were discussed to achieve £100. Total cost would be £2,000.</p> <p>AO asked if conditions have been discussed with Adrien Lennon and Paul Burt. EL confirms the proposal has been discussed and agreed.</p> <p>AO asked how EL will recruit the community reps. EL plans to work with volunteering. EL has been talking to Tim Beer to get an idea of who would like to get involved. This year the idea is to interview and select the positions. Next year the idea is for students to vote. EL has not yet confirmed how to get this done.</p> <p>OO suggested that EL advertise on Facebook,</p>
11/12-10	<p>Sub Committee Elections F&GP will require 3 Executive members.</p> <p>EL and OO volunteered. 1 more space will need to be picked at the next executive. The selection will need to be ratified.</p> <p>AO will make changes to the Terms of Reference for PTD, suggestions were made to have 3 members of executive. OO volunteered to attend.</p>
Action	Sub Committee Elections to be carried forward
11/12-11	<p>AOB Internationalisation Project Report , OO to carry forward to next exec.</p>
Action	Internationalisation Project Report to be carried forward by OO
11/12-12	Date of next meeting: 2pm; Thursday 11 th August 2011

Signed _____

Name _____ Date _____