



Executive Meeting Three (3)

Minutes
Friday 2 September 2011

Present

E Lekunze	Vice President Representation
A O'Shaughnessy (Chair)	Vice President Democracy & Finance
O Oshunkoya	Vice President Communications & Engagement

In Attendance

J Wood (Minute Taker)	Democratic Support Co-ordinator
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Apologies

D Barley	General Manager
A Burr	Vice President Student Activities
A Chaturvedi	Student Council Chair
T Fisher	E&C Faculty Chair
M Njounkwe	BES Faculty Chair
P Onyekachi	A&D Faculty Chair
R Pardner	HLS Faculty Chair

11/12-28	<p>Minutes of the Previous Meeting and Matters Arising</p> <p><u>Minutes</u></p> <p>The minutes were agreed as an accurate account of the previous meeting but will need approved at the next Executive Committee meeting as the meeting did not meet quorum.</p> <p><u>Matters Arising</u></p> <p>10/11-142: Street Collections. DMB to add sections to include the consent from university/council. AB to carry forward.</p> <p>10/11-165: RJW will email Executive the suggestions for our KPI's. AO will forward the KPI's to JW to circulate to new Executive members. <i>All Executive have received the KPI's.</i></p> <p>10/11-07 AB to bring a proposal for two national campaigns, for both female and male, for next Executive. AB to carry forward.</p> <p>11/12-16 AO will liaise with P Pilkington on setting up working groups for funding. <i>AO discussed with P Pilkington, P Pilkington will now continue with working on funding and the funding group and will report through DB, which will be forwarded to Executive. JW to make Funding and Funding Group Standing Item for DB</i></p> <p>11/12-24 AB to take the Kitlocker SLA contract to F&GP for approval. <i>The contract was taken to F&GP although not agreed upon. AO to</i></p>
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	<i>look into when the contract needs to be finalised by.</i>
Actions	<p>10/11-142: Street Collections. DMB to add sections to include the consent from university/council. AB to carry forward.</p> <p>10/11-07 AB to bring a proposal for two national campaigns, for both female and male, for next Executive. AB to carry forward.</p> <p>11/12-16 JW to make Funding and Funding Group Standing Item for DB</p> <p>11/12-24 AB to take the Kitlocker SLA contract to F&GP for approval. <i>The contract was taken to F&GP although not agreed upon. AO to look into when the contract needs to be finalised by.</i></p>
11/12-28	Standing Item: Strategic Aims Carry Forward
11/12-29	Standing Item: Sports and Societies Ratifications Carry Forward
11/12-30	Standing Item: Funding and Funding Group Carry Forward
11/12-31	Standing Item: Policy Lapsing AO noted that there have been no policies lapsing.
11/12-32	Motion A: Source Online Councillor Source Online Councillor Motion to be carried forward as an agenda item
Action	Source Online Councillor Motion to be carried forward as an agenda item
11/12-33	Motion B: Removal of Health & Safety Sub-Committee Removal of Health & Safety Sub-Committee Motion to be carried forward as an agenda item
Action	Removal of Health & Safety Sub-Committee Motion to be carried forward as an agenda item
11/12-34	Honorary Membership AO discussed the current membership according to the Articles of Association and noted that due to the size of project, this item will be followed up after Fresher's Fortnight.
11/12-35	Sub Committee Elections

	As the meeting did not meet quorum the Sub-Committee election for the F&GP position will be carried forward for the next meeting.
Action	As the meeting did not meet quorum the Sub-Committee election for the F&GP position will be carried forward for the next meeting.
11/12-36	<p>AOB EL discussed the 'Student Representative and Engagement with the Estates Department' paper. EL detailed the paper. Item to be carried forward as an agenda item for the next Executive.</p> <p>EL gave a progress report on the Community Representatives. EL will send the paper to JW who will circulate to the committee.</p> <p>EL noted that the Community Representatives are to be elected at the next By-Elections.</p> <p>AO queried the Terms of Reference for the Community Representatives as this will need to be brought for approval at Executive Committee. AO suggested changing the name of Community Representatives to Community Officers to standardise the system.</p> <p>A discussion was held on the title of the position. EL to bring the Terms of Reference for Community Representatives to the next Executive Committee.</p>
Action	<p>11/12-25 EL gave a progress report on the Community Representatives. EL will send the paper to JW who will circulate to the committee.</p> <p>11/12-25 EL to bring the Terms of Reference for Community Representatives to the next Executive Committee.</p>
11/12-37	Date of next meeting: 2.30pm; Monday 19 th September 2011

Signed _____

Name _____ Date _____